



Risk Assessment

Risk Assessment No: Activities

Area/Activity Assessed	Primary School Phase 3 Reopening – COVID-19	Date	11/02/21
Assessment Completed By	Janet Meaden, Headteacher	Person(s) Consulted	Compliance ED./Chair of Govs and FCC
Implementation Date	22/2/2021	Review Date	8/3/21
Link to reopening Plan	School Partial Reopening September Nantlwyns Federation (1).doc Updated following updated guidance on the 9th February 2021.		

Persons Exposed	Employees <input checked="" type="checkbox"/>	Contractor <input checked="" type="checkbox"/>	Young Person <input checked="" type="checkbox"/>	Expectant Mother <input type="checkbox"/>	Visitors and/or Public <input checked="" type="checkbox"/>	Trespassers <input type="checkbox"/>
Frequency of Exposure	Continually <input type="checkbox"/>	Hourly <input type="checkbox"/>	Daily <input checked="" type="checkbox"/>	Weekly <input type="checkbox"/>	Monthly <input type="checkbox"/>	Yearly <input type="checkbox"/>
Duration of Exposure	Less than 1hr <input type="checkbox"/>	1-2 hrs <input type="checkbox"/>	3-4 hrs <input type="checkbox"/>	5-6 hrs <input type="checkbox"/>	7-8 hrs <input type="checkbox"/>	More than 8 hrs <input checked="" type="checkbox"/>

Probability - (5=Very Likely, 4= Likely, 3= Quite Possible, 2= Possible, 1= Unlikely)
Severity - (5=Catastrophic, 4=Major, 3=Moderate, 2=Minor, 1=Insignificant)

0-8 - Low risk No Action Required.
9-15 - Medium risk Ensure adequate controls are in use.
16-25 - High Risk Stop operation and implement adequate control measures

Reopening Plan

No	Hazard	Initial	Existing Control Measures	Residual	Additional Controls
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		Severit y	Probability	Risk		Severit y	Probability	Ris k	
1	Increased risk of transmission/ spread of virus Due to the increased/full classroom/school capacity	4	4	16	<ul style="list-style-type: none"> · All pupils will be kept in contact groups, these will be listed in the school reopening plan Under “how we will achieve this” section (Classroom / contact groups) School Reopening February Nantlwys Federation (1).doc · <u>Contact Groups will be:</u> Group 1 (Foundation Phase)- 25 Pupils Group 2 (Key Stage 2) – 23 Pupils Hub · 2 Meter segregation will be kept between these contact groups at all times · Contact groups will eat lunch in the designated area in the hall. · Contact groups will have a designated area for breaks. Break times will be staggered where possible. · Areas of high traffic will be wiped down/cleaned throughout the day · Contact groups will enter the building/site by a designated route and entrance. · Contact groups will leave the building/site by a designated route and exit. · Social distancing markings are in place for all entrances and waiting areas. · All pupils, staff and visitors will wash/sanitise hands before entering the building. 	4	2	8	



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				<p>-Where social distancing cannot be maintained face coverings should be worn anywhere on the school estate, including the classroom. Signage is now placed telling all visitors face coverings must be worn when attending the site. Face coverings must be 3 ply. If staff wish to they can test at home, on a positive test a follow up PCR test is required as confirmation.</p> <ul style="list-style-type: none"> · Hand sanitising/washing facilities are in place for every entrance/exit. · Pupils will be brought onto site and leave site during scheduled staggered times. ● Doors and windows will be left open where possible to allow natural ventilation throughout the day. Any ventilation systems in the school will be switched to fresh air mode or isolated. ● Use of playground equipment will be kept to a minimum. Where equipment is used it will be thoroughly cleaned or left for 72hours before being used by another contact group. ● School uniform has been relaxed; pupils will be encouraged to wear clean clothing each day. 1 non uniform day per week will be introduced to allow for laundry. 				
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2	School reopening after lockdown	4	3	12	<ul style="list-style-type: none"> ● Building has been deep cleaned before reopening. ● All staff have been instructed with regards to the procedures, and will have guidance material to hand, for the protection against infection from Covid-19..0 ● The Schools reopening plan has been created in line with current Government, Public Health Wales, DfE guidelines. ● All prebuilding checks will be carried out prior to reopening. Headteachers and caretakers ensure all statutory checks are complete <p>As part of the Governments guidelines</p> <ul style="list-style-type: none"> ● All staff and students will have access to coronavirus tests via the NHS website. ● Staff return 1st September- ensure familiarity with latest documentation and guidance. Pupils return on a Phased approach between 7th September. Full return 10th September, Nursery 21st September. ● Strict guidelines have been produced and will be implemented by the school as far as reasonably practicable. (<i>The school reopening plan</i>) School Reopening September Nantlwyys Federation (1).doc ● In the case of a local lockdown schools will follow WG and local county guidance. The school has already developed a plan and RA for partial reopening. 	4	2	8	
3	Coronavirus spread from one country to another	4	3	12	<ul style="list-style-type: none"> ● Current UK Government Travel guidelines will be followed. ● Where necessary Head Teacher will instruct all students and staff who have travelled abroad to adhere to current government guidelines and (<i>Self-isolate for 10 days at a declared UK address</i>). 	4	1	4	



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4	Staff and Students who have received medical advice regarding social distancing, shielding due to underlying health condition or classed as a vulnerable person because a member of their household is vulnerable, or they are from the BAME community.	4	4	16	<ul style="list-style-type: none"> Staff and Students who have been instructed to shield/High Risk category can return to work if stringent social distancing measures are in place for that individual. Staff and Students will follow the advice given to them by their General Practitioner. Staff and Parents have a responsibility to keep their manager/head teacher informed of any changes to their condition or the advice given to them by their General Practitioner. The School will review each individual case to ensure all necessary precautions are in place to protect each vulnerable person. Temporary adjustments when necessary will be put in place. 	4	2	8	
5	Staff and Students showing signs or confirmed of having Coronavirus COVID-19 in the last 10 days Or a member of their household is suspected or confirmed with having Coronavirus	4	2	8	<ul style="list-style-type: none"> Staff and Students are instructed NOT to attend school if they or a member of their household are displaying Coronavirus symptoms. Staff and Students are asked to follow the advice of the NHS/GP and should self-isolate for 10 to 10 days. Upon instruction of the NHS/GP all persons and persons linked to a person showing signs of coronavirus will be tested. All Staff and Parents have a responsibility to inform the school immediately of the result of the COVID-19 test (Negative/Positive) A staffing plan is in place to ensure safe staffing levels are achievable, agreed established and monitored appropriate to group sizes/ pupil needs and the activities required. 	4	1	4	



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6	Staff and Students displaying symptoms.	4	3	12	<p>Whilst on site.</p> <ul style="list-style-type: none"> ● The School will be notified immediately. ● Staff and Students displaying symptoms of Coronavirus will be sent home and asked to follow TTP system. https://gov.wales/test-trace-protect.html ● All remaining Staff and Students will be kept informed of the persons condition and asked to monitor their own health. ● Where necessary the infected person will be moved to a designated isolation room (chill out room) whilst they await medical assistance and/or arrangements are made for the person to be collected and taken home. ● Suitable PPE is available for First Aiders or staff providing care where a distance of social distancing cannot be maintained. ● Staff and Students who have been in contact with the ill person will wash their hands thoroughly for 20 seconds. ● Up on instruction of the NHS/GP all persons showing signs of coronavirus will be tested. ● All Staff and Students have a responsibility to inform the school immediately of the result of the COVID-19 test (Negative/Positive) ● A staffing plan is in place to ensure safe staffing levels are achievable, agreed established and monitored appropriate to group sizes/ pupil needs and the activities required. ● Where pupils cannot attend site distance learning will be available via the GwE model <p>Positive Result</p>	4	2	8	.
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					<ul style="list-style-type: none"> • The Head Teacher will notify Local Health Protection Team, Compliance Education. LA and School Governors • The school will work closely with the Local Health Protection Team and follow their advice, even if this means sending large groups of staff and students' home or the complete closure of the school. • Welsh TTP to be followed • Where possible classrooms are secured and left for 72 hours before a DEEP CLEAN is carried out. This will allow time for the virus to naturally die and will protect the cleaning staff. 				
7	Unable to social distance on public transport	4	3	12	<p>Dedicated school transport</p> <ul style="list-style-type: none"> • Staff and Students are advised to practice social distancing • Where possible students are grouped together on transport which reflects their POD. • Hands are sanitised upon boarding and/or/disembarking • The School vehicle is cleaned regularly. • Students are instructed to maintain an orderly queue and where possible seated in order of disembarkment. • All students will wear a face covering if they are likely to come into contact with people outside their group/POD. <p>Public Transport</p> <ul style="list-style-type: none"> • Staff and Students are advised to practice social distancing to current government guidelines. • All Staff and Students will wear a face covering • The school will endeavour to encourage staff and students to walk or cycle to school or will look at staggering start and finish times to ease the congestion on public transport 	4	1	4	



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					<ul style="list-style-type: none"> ● Car Sharing or Parents picking students up ● All Staff and Students will avoid car sharing where possible if not from the same contact group or extended household. ● WG recommends alternative forms of travel are used in place of car sharing <p>Cycling</p> <ul style="list-style-type: none"> ● The school have adequate/installed further bicycle security sheds/racks. <p>Training for removing face coverings</p> <ul style="list-style-type: none"> ● The school will provide safe instruction to all Staff and Students on the importance of wearing a face covering and how to put it on and remove safely. See reopening plan for disposal / removal of face coverings when arriving at the school. 				
8	Unable to social distance when administering first aid	5	2	10	<ul style="list-style-type: none"> ● The school will ensure an adequate number of First Aiders (Paediatric First Aid for EYFS, First Aid at Work, Emergency First Aid) are always available. This will be dependent on staffing resilience, parents will be informed by email if we are unable to meet this requirement. ● The school will ensure staff requalification dates have not lapsed, as long as FCC are able to provide training. ● The school will ensure all First Aiders reflect upon: - <ul style="list-style-type: none"> ▪ Aware of the risks to themselves and others when approaching a casualty and the risk of cross contamination. 	5	1	5	



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					<ul style="list-style-type: none"> ▪ Aware of the importance to keep themselves safe (wear PPE, hand washing, CPR safety) etc. ▪ Aware of the importance to keep up to date with relevant First Aid Advice ▪ Aware of their own capabilities <p>For advice on CPR during COVID-19 please follow the link below https://www.resus.org.uk/covid-19-resources/covid-19-resources-general-public/resuscitation-council-uk-statement-covid-19</p> <p>RIDDOR</p> <ul style="list-style-type: none"> • The school will work closely with the Local Health Protection Team and follow their advice • The school will contact Compliance Education and LA immediately to report any confirmed Coronavirus cases or serious injuries as it may be necessary to file an HSE RIDDOR report. 				
9	Unable to social distance during an emergency	5	2	10	<ul style="list-style-type: none"> • Fire Risk Assessment completed in accordance with the Regulatory Reform (Fire Safety) Order 2005. • All alarm and emergency lighting systems are maintained by appointed competent contractor. • The COVID-19 fire procedure is explained to all staff members before the school reopens to students. • Regular fire evacuation drills are practiced termly as a minimum. 	5	1	5	



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10	Persons not following Social Distancing rules (mixing with other POD's)	4	3	12	<ul style="list-style-type: none"> ● Smoking prohibited in the building in line with current legislation. ● Staff will socially distance from each other when at assembly points. ● Contact groups will remain 2 metres apart when at the fire assembly point 				
					<ul style="list-style-type: none"> ● Staff and students repeatedly disobeying the rules will be placed on a behavioural plan. https://gov.wales/school-behaviour-and-discipline ● The School will do everything possible to minimise contacts and mixing of POD's. ● All staff and students are instructed in the importance of minimising contact and practicing social distancing where possible. <p>This includes etc:</p> <ul style="list-style-type: none"> ▪ Following all temporary alterations to the school's routine and procedures that have been implemented by the Head Teacher and SMT/SLT to protect both the staff and students. ▪ Staff and Students are required to wash their hands for 20 seconds regularly throughout the day. Hand Sanitiser units are strategically placed around the building to supplement hand washing. ▪ Staff and Students are instructed to wash their hands before and after using equipment and eating, on arrival and when leaving their POD. 	4	1	4	



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					<ul style="list-style-type: none"> Staff and Students are encouraged to cover their mouth and nose with a tissue, while sneezing, blowing nose etc..... 'catch it, bin it, kill it' Cleaning routines have been enhanced. The school timetable has been adjusted to factor in the need to stagger access/egress, breaks, lunch etc in order to reduce movement around the building. Where possible staff and students will refrain from having close face to face contact with another person. Staff are instructed to socially distance at all times from students and other members of staff. Staff and Students are discouraged from gathering in large close groups. Staff and Students are instructed to keep to the left-hand side of the corridor and stairs whilst walking around site. <p>See School Plan for further details on how the school will manage and implement social distancing measures.</p>				
11	Lack of Social Distancing around site and in classrooms.	4	3	12	<p>Each POD is responsible for creating, managing and implementing their own social distancing/minimal contact plan.</p> <p>All plans have been passed by Head Teacher and SMT/SLT</p> <p>The school will stagger start and finish times where possible. We will avoid pupils moving from one POD to another and ensure where possible pupils do not need to move through another POD to get to the toilet. We will monitor cleaning times throughout lunch to determine feasibility of lunch being taken in the Dining</p>	4	1	4	



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					<p>Hall for all pupils. Staff will where possible maintain social distancing with other staff and pupils.</p> <p>Where possible pupils will access their POD's directly.</p> <p>Pupils will remain in their POD for wet play (KS2 will be one POD at lunch time, 22 pupils).</p> <p>Site Manager/Caretaker and Cleaners/Cleaning Contractors</p> <ul style="list-style-type: none"> ▪ Ensure all predetermined routes are clearly sign posted/marked. ▪ Protective screening is erected where required ▪ All unnecessary furniture is removed and stored safety. ▪ All internal ventilation symptoms are checked to ensure they comply with current guidance and are maintained. ▪ The school will manage contractors to ensure all works carried out do not have an impact on the staff and student's health. ▪ The Caretaker/Cleaners will ensure that there are adequate supplies of tissues, soap, hot water, paper towels and that bins are emptied regularly. ▪ The Caretaker will decommission water fountains. ▪ The Caretaker/Cleaners will ensure alcohol (>60%) hand sanitiser/gel is made available to the whole school for more hygienic hand washing 				
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				<ul style="list-style-type: none"> ▪ The Infectious Control cleaning routine is implemented for both general daily cleaning and the deep cleaning of the school. ▪ Will check cleaning product supplies, handwashing/drying, hand sanitizer and PPE stock levels are maintained. ▪ Will ensure Material Safety Data Sheets (MSDS) and COSHH Risk Assessments are obtained for all cleaning products used. ▪ Will ensure they use and dilute the cleaning products as per the product information sheet and/or the MSDS and COSHH risk assessment ▪ Vending machines are wiped down regularly. <p>Catering Manger Department/Contractor</p> <p>https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19</p> <ul style="list-style-type: none"> ▪ The Catering Manager/Contractor will ensure relevant staff have Food Hygiene Certificates or other training in Food Handling. ▪ The catering staff will ensure all stored food that requires refrigeration, is covered and dated within a refrigerator, at a temperature of 5°C or below. ▪ The catering staff will ensure food is bought from reputable sources and used by recommended date. ▪ The Catering staff will ensure personal hygiene and handwashing is maintained. 				
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					<ul style="list-style-type: none"> ▪ The Catering Manager/Contractor will adjust the kitchen cleaning rota and routine to ensure the kitchen is cleaned thoroughly throughout the day. ▪ The catering staff will clean and disinfect food storage and preparation areas. ▪ The catering staff will ensure a clean uniform is worn each day. ▪ The Catering Manager/Contractor will ensure PPE is worn when preparing and serving food (gloves, hair net/hat, apron?) ▪ The Catering Manager/Contractor will review their menu to reduce the number of catering staff in the kitchen at any one time. ▪ The Catering Manager/Contractor will plan their meals to reflect the equipment needed and its location. ▪ The Catering Manager/Contractor will look at ways to protect staff whilst serving. ▪ Screen have been erected where necessary <p>Library</p> <ul style="list-style-type: none"> ▪ The School will keep abreast of all current guidelines in relation to library safety including the regular cleaning of all resources. ▪ The school will review their collection and return books process. ▪ Rooms are well ventilated 				
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				<ul style="list-style-type: none"> ▪ PE lessons department will follow current guidelines and only introduce contact sports, indoor gym and swimming session when it is safe to do so. https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation https://www.sportengland.org/how-we-can-help/coronavirus https://www.afpe.org.uk/physical-education/wp-content/uploads/COVID-19-Interpreting-the-Government-Guidance-in-a-PESSPA-Context-FINAL.pdf. ▪ Where necessary floor marks/grids are marked out as a visual reminder of the importance of minimising contact/maintaining social distancing. ▪ Practical lesson plans are reviewed to minimising contact/ensure social distancing is maintained. ▪ All staff will carry out dynamic risk assessments regularly and make adjustments when necessary. <ul style="list-style-type: none"> ▪ Rooms are well ventilated <p>Offices/Reception</p> <ul style="list-style-type: none"> ▪ Maintain social distancing in offices. ▪ If required and where possible staff may be asked to work from home. ▪ Where necessary temporary offices are created around the school and/or screens are erected. ▪ Touch points on equipment will be wiped down regularly. <p>Reception Area</p>				
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					<ul style="list-style-type: none"> ▪ The reception desk is fully enclosed with a screen ▪ A protective screen has been installed to the reception desk. ▪ Only essential visitors and contractors are allowed on site and by appointment only. ▪ Visitors are discouraged from gathering in large groups. ▪ All unnecessary furniture in the reception area has been removed. ▪ Where possible staff will refrain from having close face to face contact with others ▪ Rooms are well ventilated <p>See School Plan for further details on how the school will manage and implement COVID safety measures including cleaning and management of resources, toilet provision and access and egress points.</p>				
12	Students mixing with other groups during Extra-curricular Provision	4	3	12	<ul style="list-style-type: none"> ▪ The school has assessed the need to resume breakfast and after-school provision. ▪ The school can offer breakfast/after-school provision, Breakfast club: 8.00am to 8.50am After School Club: 3pm to 5.30pm. ▪ A basic breakfast will be provided. ▪ Physical sports and activity groups will follow the same regulations as curriculum PE. <p>https://wsa.wales/our-services/sports-advocacy-and-policy/covid-19-support/</p>	4	1	4	



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					https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation				
13	Arranging and/or attending inappropriate Education Visits	4	3	12	<ul style="list-style-type: none"> ▪ No overnight UK or Overseas Educational Visits will be organised or take place until it is deemed safe to do so. ▪ The school Educational Visits Co-ordinator is responsible for arranging none-overnight domestic educational visits. ▪ All none-overnight educational visits will be arranged with both educational value and coronavirus in mind. ▪ All Educational Visits will be checked and approved by the Head Teacher prior to the trip taking place. ▪ Each educational visit will be recorded on EVOLVE and will be checked by your EVOLVE Officer. 	4	1	4	
14	Unable to stop the virus from spreading Personal Hygiene	4	3	12	<p>Transmission</p> <ul style="list-style-type: none"> ● The virus that causes COVID-19 is mainly transmitted through droplets generated when an infected person coughs or sneezes. ● This virus can be readily isolated from respiratory secretions. ● There are two routes by which COVID-19 can be spread: directly from close contact with an infected person (within 2 metres) where respiratory secretions can enter the eyes, mouth, nose or airways - this risk increases the longer someone has close contact with an infected person who has symptoms. ● Secondly, indirectly by touching a surface, object or the hand of an infected person that has been contaminated with 	4	1	4	



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					<p>respiratory secretions and then touching one's own mouth, nose, or eyes.</p> <p>Handwashing</p> <ul style="list-style-type: none"> • Handwashing is one of the most important ways of controlling the spread of infections, • The recommended method is the use of liquid soap, warm water and paper towels. • Always wash hands after using the toilet, before eating or handling food, and after handling animals. <p>Coughing and sneezing</p> <ul style="list-style-type: none"> • Coughing and sneezing easily spread infections. Persons are encouraged to cover their mouth and nose with a tissue. • Wash hands after using or disposing of tissues. • Spitting should be discouraged. <p>Personal protective equipment (PPE).</p> <ul style="list-style-type: none"> • PPE for cleaners as per MSDS and/or COSHH risk assessments • PPE for cleaners when completing a Deep Clean • The correct PPE should be used when handling cleaning chemicals. • PPE is worn as per the cleaning chemicals COSHH risk assessment or MSDS. • PPE is worn by First Aiders when required 				
15	Unable to stop the virus from spreading General Cleaning	4	3	12	<p>Cleaning of the environment,</p> <ul style="list-style-type: none"> • The school is cleaned with normal household disinfectant. • All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including: • Objects which are visibly contaminated with body fluids. 	4	1	4	



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				<ul style="list-style-type: none"> ● All potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells ● Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings. ● Monitor cleaning contracts and ensure cleaners are appropriately trained with access to PPE <p>Cleaning of blood and body fluid spillages.</p> <ul style="list-style-type: none"> ● All spillages of blood, faeces, saliva, vomit, nasal and eye discharges should be cleaned up immediately (always wear PPE). ● Intimate care provision should follow the same PPE requirements as per pre Covid-19. ● When spillages occur, clean using a product that combines both a detergent and a disinfectant. Use as per manufacturer’s instructions and ensure it is effective against bacteria and viruses and suitable for use on the affected surface. ● Never use mops for cleaning up blood and body fluid spillages – use disposable paper towels and discard clinical waste as described below. A spillage kit should be available for blood spills. <p>Clinical waste.</p> <ul style="list-style-type: none"> ● Always segregate domestic and clinical waste, in accordance with local policy. 			
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					<ul style="list-style-type: none"> Used nappies/pads, gloves, aprons and soiled dressings should be stored in correct clinical waste bags in foot-operated bins. All clinical waste must be removed by a registered waste contractor. All clinical waste bags should be less than two-thirds full and stored in a dedicated area. 				
16	Failure to Deep Clean the school after a member of staff or child is suspected of having coronavirus COVID-19	4	3	12	<p>Deep Cleaning.</p> <ul style="list-style-type: none"> The school is cleaned with normal household disinfectant after someone with the suspected coronavirus COVID-19 has left to reduce the risk of others being infected. Where possible the area is closed and secure for 72 hours before the commencement of the deep cleaning. Suitable personal protective equipment is available Fluid resistant type IIR surgical mask Disposable gloves and apron Disposable eye protection (where there is a risk of splashing. Once used all PPE is disposed of Hands are washed before and after cleaning for at least 20 seconds. Handwashing facilities are available i.e. hot water, soap, hand sanitiser, paper towels etc. Pregnant staff or staff with a low immune system must take care and use the precautions available when dealing with bodily fluids <p>Cleaning of the environment,</p> <ul style="list-style-type: none"> Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which 	4	1	4	



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					<p>are not visibly contaminated with body fluids can be cleaned thoroughly as normal.</p> <ul style="list-style-type: none"> ● All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including: ● Objects which are visibly contaminated with body fluids ● All potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells ● Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below: ● Use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine ● A household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer's instructions for dilution, application and contact times for all detergents and disinfectants ● If an alternative disinfectant is used within the school, this should be checked and ensure that it is effective against enveloped viruses ● Avoid creating splashes and spray when cleaning. ● Any cloths and mop heads used must be disposed of and should be put into waste bags as outlined below. ● When items cannot be cleaned using detergents or laundered, for example, ● Upholstered furniture and mattresses, steam cleaning should be used. 				
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				<ul style="list-style-type: none"> • Any items that are heavily contaminated with body fluids and cannot be cleaned by washing should be disposed of. • If possible, keep an area closed off and secure for 72 hours. After this time the amount of virus contamination will have decreased substantially, and you can clean as normal with your usual products. <p>Clinical waste.</p> <ul style="list-style-type: none"> • Waste from possible cases and cleaning of areas where possible cases have been (including disposable cloths and tissues): <ol style="list-style-type: none"> 1. Should be put in a plastic rubbish bag and tied when full. 2. The plastic bag should then be placed in a second bin bag and tied. 3. It should be put in a suitable and secure place and marked for storage until the individual's test results are known • Waste should be stored safely and kept away from children. You should not put your waste in communal waste areas until negative test results are known, or the waste has been stored for at least 72 hours. • If the individual tests negative, this can be put in with the normal waste • If the individual tests positive, then store it for at least 72 hours and put in with the normal waste • If storage for at least 72 hours is not appropriate, arrange for collection as a Category B infectious waste either by your local waste collection authority if they currently collect your waste or otherwise by a specialist clinical waste contractor. 			
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					They will supply you with orange clinical waste bags for you to place your bags into so the waste can be sent for appropriate treatment				
17	Arrival/Leaving School grounds	4	4	16	<ul style="list-style-type: none"> · Contact groups will enter the building/site by a designated route and entrance. · Contact groups will leave the building/site by a designated route and exit. · Social distancing markings are in place for all entrances and waiting areas. Parents are encouraged to follow social distancing guidelines while outside the school grounds. · All pupils, staff and visitors will wash/sanitise hands before entering the building. · Hand sanitising/washing facilities are in place for every entrance/exit. · Pupils will be brought onto site and leave site during scheduled staggered times. · Staff will meet groups at the gate/entrance, any disposable face coverings will be removed and placed in the provided bins/bags. 	4	2	8	



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Index. Links to the GwE template

Group	Area of concern/Hazard	Compliance Section
1. Logistics	Accommodation	Risk Assessment Number: 1,2,11 Reopening plan section: How we will achieve this, Cleaning, Hygiene and Protection
2. Logistics	Accommodation Function	Risk Assessment Number: 1, 17 Reopening plan section: How we will achieve this, Cleaning, Hygiene and Protection
3. Logistics	Transport; access to site and carpark	Risk Assessment Number: 1, 7, 17 Reopening plan section: Adjustments to Transport where necessary



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4. Learners and Staff	Identification of learners to reintegrate	Risk Assessment Number: 2 Reopening plan section: How we will achieve this
5. Learners and Staff	Clarifying purpose of educational attendance on school sites	Risk Assessment Number: 2, 4 Reopening plan section: How we will achieve this
6. Learners and Staff	Staff availability	Risk Assessment Number: 4 Reopening plan section: How we will achieve this APPENDIX ONE: <u>PREPARATION:</u> <u>STAFFING:</u>
7. Learners & Staff	Risk assessing vulnerable staff and learners (vulnerable to catching Covid-19 and/or due to lack of school contact)	Risk Assessment Number: 4 Reopening plan section: How we will achieve this APPENDIX ONE: <u>PREPARATION:</u> <u>STAFFING,</u> Testing
8. Learners & Staff	Display of symptoms in school – Employees, Learners, Parents / Carers	Risk Assessment Number: 6 Reopening plan section: Testing
9. Learners & Staff	Injury to learners on site	Risk Assessment Number: 8 Reopening plan section: How we will achieve this, Testing



Risk Assessment

Risk Assessment No: Activities

10. Learners & Staff	Access to Personal Protective Equipment (PPE)	Risk Assessment Number: 6, 8, 11, 14, 15, 16 Reopening plan section: Cleaning, Hygiene and Protection, Testing
11. Learners & Staff	School Uniform	Risk Assessment Number: 11
12. Learners & Staff	Staff Dress Code	Risk Assessment Number: 11
13. "The School Day"	Arrival at School	Risk Assessment Number: 1, 11, 17 Reopening plan section: How we will achieve this, Organising our PODS/Contact Groups
14. "The School Day"	Arrival in Class	Risk Assessment Number: 1, 11, 17 Reopening plan section: How we will achieve this, Organising our PODS/Contact Groups
15. "The School Day"	Collective Worship and Assemblies	Reopening plan section: Organising our PODS/Contact Groups
16. "The School Day"	Travel around School	Risk Assessment Number: 1, 10, 11, 17 Reopening plan section: How we will achieve this, Organising our PODS/Contact Groups



Risk Assessment

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17. "The School Day"	Foundation Phase (FP)	Reopening plan section: How we will achieve this, Organising our PODS/Contact Groups
18. "The School Day"	Break Times	Risk Assessment Number: 10 Reopening plan section: How we will achieve this, Organising our PODS/Contact Groups
19. "The School Day"	Lunch Time	Risk Assessment Number: 1, 10 Reopening plan section: How we will achieve this, Organising our PODS/Contact Groups, Reducing the risk of children mixing with other children outside their own PODS.
20. "The School Day"	Use of Staff Room	Reopening plan section: Reducing the risk of children mixing with other children outside their own PODS.
21. Domestic Arrangements	Catering	Risk Assessment Number: 1, 11,12 Reopening plan section: How we will achieve this, Organising our PODS/Contact Groups
22. Domestic Arrangements	Catching / Spreading. Unable to maintain social distancing whilst carrying out personal care.	Risk Assessment Number: 14, 15, 16 Reopening plan section: Cleaning, Hygiene and Protection, Testing



Risk Assessment

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23. Domestic Arrangements	Visitors at School	Risk Assessment Number: 11 Reopening plan section: Communicating
24. Domestic Arrangements	Cleaning Routines	Risk Assessment Number: 15, 16 Reopening plan section: How we will achieve this, Cleaning, Hygiene and Protection, Testing
25. Guidance & Documents	Review of Key Policies	Reopening plan section: Testing
26. Guidance & Documents	Create New School Guidance	Reopening Plan, Handouts including Staff Handbook
27. Guidance & Documents	Fire Alarm / Fire Evacuation	Risk Assessment Number: 9 Reopening plan section: Fire Arrangements
28. Continuity of Learning	Review distance learning approach to include more learners having school contact	Reopening plan section: Testing
29. Continuity of Learning	Induction day for staff to new processes	Risk Assessment Number: 2 Reopening plan section: Communicating
30. Continuity of Learning	Learner Welfare	Risk Assessment Number: 4 Reopening plan section: Testing
31. Continuity of Learning	Physical Activity	Risk Assessment Number: 11 Reopening plan section:



Risk Assessment

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		How we will achieve this
32. Continuity of Learning	Adult Support	Reopening plan section: How we will achieve this APPENDIX ONE: <u>PREPARATION:</u> <u>STAFFING,</u> Testing
33. Continuity of Learning	Equipment for learners with special needs	Reopening plan section: Reducing the risk of children mixing with other children outside their own PODS, Testing
34. Continuity of Learning	Transition to school - New Learners	Risk Assessment Number: 2 Reopening plan section: Schooling bracket, Organising our PODS/Contact Groups
35. Ensuring Expectations	Non-compliance with Rules	Risk Assessment Number: 10 Reopening plan section: Reducing the risk of children mixing with other children outside their own PODS.
36. Ensuring Expectations	Communication with parents / carers	Risk Assessment Number: 4, 5 Reopening plan section: How we will achieve this, Communicating, Testing

ACTION ARISING FROM RISK ASSESSMENT



Risk Assessment

Risk Assessment No: Activities

No	Risk Rating	Action Required:	Person (s) Responsible	Target Date	Date Completed



Risk Assessment

Risk Assessment No: Activities

Acknowledgement

The following members of staff have read this risk assessment.
Their signatures are confirmation that they have read and understood all of that which is within its contents.

Name	Signature	Date	Name	Signature	Date



Risk Assessment

Risk Assessment No: Activities
